



PHD CHAMBER
OF COMMERCE AND INDUSTRY



भारत 2023 INDIA

वसुधैव कुटुम्बकम्

ONE EARTH • ONE FAMILY • ONE FUTURE

Dr. Ranjeet Mehta

Executive Director

**NOTICE OF
118TH ANNUAL GENERAL MEETING**

No. AGM-1-25
13th September 2023

Notice is hereby given that the 118th (One Hundred and Eighteenth) Annual General Meeting ("AGM/ Meeting") of PHD Chamber of Commerce and Industry ("PHDCCI/ Chamber") will be held on **Friday, 29th September 2023 at 5.30 p.m. at Vigyan Bhawan, New Delhi, through the hybrid mode (that is to say both physical and Video Conferencing ("VC") / Other Audio Visual Means ("OAVM")), to transact the following businesses:**

ORDINARY BUSINESS:

To consider and, if thought fit, to pass the following resolution as an Ordinary Resolution:

1. To receive, consider and adopt the Audited Statement of Accounts of the Chamber for the financial year ended 31st March, 2023, along with the Auditor's Report thereon and the Report of the Managing Committee.

Date: 13th September 2023

Place: New Delhi

By order of the Managing Committee
For PHD Chamber of Commerce and Industry


(Dr. Ranjeet Mehta)
Executive Director

**Add: PHD House
4/2, Siri Institutional Area
August Kranti Marg
New Delhi – 110016**



"Voice of Industry & Trade"



PHD House, 4/2 Siri Institutional Area, August Kranti Marg, New Delhi - 110 016 (India) • Tel. : +91-11-2686 3801-04, 49545454, 49545400
Fax : +91-11-2685 5450 • E-mail : ranjeetmehta@phdcci.in / ed@phdcci.in • Website : www.phdcci.in, CIN: U74899DL1951GAP001947

Connect with us:



NOTES:

1. The Ministry of Corporate Affairs ("MCA") vide its general circular nos. 14/2020 dated 8 April 2020, 17/2020 dated 13 April 2020, 20/2020 dated 5 May 2020, 02/2021 dated 13 January 2021, 19/2021 dated 8 December 2021, 21/2021 dated 14 December 2021, 2/2022 dated 5 May 2022 and 10/2022 dated 28 December 2022 (**collectively referred as "MCA circulars"**) read with FAQs on VC meeting issued by Institute of Company Secretaries of India, permitted the holding of the Annual General Meeting through the hybrid mode (that is to say both physical and Video Conferencing ("VC") / Other Audio Visual Means ("OAVM")).
2. In Compliance with the provision of Companies act, 2013 read with above said MCA Circulars, the AGM of the chamber is being held through hybrid mode.
3. The Chamber has appointed Central Depository Services Ltd. (CDSL), to provide the facility of voting through remote e-voting or through e-voting at the AGM. The procedure for participating in the meeting through hybrid mode is explained in these notes.
4. Since this AGM is being held through hybrid mode, A Member entitled to attend and vote at the Annual General Meeting ("AGM") and willing to join the AGM physically but not able to do so, is entitled to appoint one or more proxies to attend and vote at the AGM instead of himself/ herself. Such proxy need not be a Member of the Company. The Instrument of Proxy, in order to be effective, should be deposited at the Registered Office of the Company not less than 48 hours prior to the commencement of the AGM. Proxies submitted on behalf of Companies/ Limited Liability Partnerships ("LLP"), Association of Persons (AoP) must be supported by an appropriate Resolution/Authority, as applicable. A copy of proxy form is enclosed as an **Annexure-A**
5. In the view of relaxation given by MCA Circulars Annual Report along with Notice of the AGM is being sent through email to all members at their registered email id with the Chamber and no physical copy of the same would be dispatched. Those Members, who have not yet registered their email addresses and consequently, have not received the Notice and the Annual Report, are requested to get their email addresses and mobile numbers registered with the Chamber, by sending mail to Dr. Ranjeet Mehta, Executive Director, PHDCCI at ed@phdcci.in; Mr. Mohit Luthra, Assistant Secretary General, PHDCCI at mohit.luthra@phdcci.in and managingcommittee@phdcci.in.
6. Members attending the AGM through hybrid mode shall be counted for the purpose of reckoning the quorum under Section 103 of the Act.
7. Pursuant to the provisions of Sections 112 and 113 of the Act, representatives of the Corporate Members may be appointed for the purpose of voting through remote e-voting or for participation and voting at the AGM through e-voting facility.
8. Body corporates are entitled to appoint authorized representative(s) for the purpose of voting through remote e-voting or for participation and voting at the AGM through e-voting facility. In this regard, the body corporates are required to send a latest certified copy of the Board Resolution/ Authorization Letter/ Power of Attorney authorising their representative(s) to attend the meeting and vote on their behalf through e-voting. The said resolution/ letter/ power of attorney shall be sent by the body corporate through its registered e-mail id to the Scrutinizer at sankara@cacsindia.com with a copy marked to helpdesk.evoting@cdslindia.com.