



PHD CHAMBER
OF COMMERCE AND INDUSTRY

Saurabh Sanyal
Secretary General

Notice of 117th AGM

No. AGM-1-24
14th September 2022

117th ANNUAL GENERAL MEETING

Notice is hereby given that the 117th (One Hundred and Seventeenth) Annual General Meeting ("AGM/ Meeting") of PHD Chamber of Commerce and Industry ("Chamber") will be held on **Friday, the 30th September 2022 at 5.30 p.m. through Video Conferencing (VC) or any other audio visual mode ("OAVM") to transact the following businesses:**

ORDINARY BUSINESSES:

To consider and, if thought fit, to pass the following resolutions as Ordinary Resolutions:

1. To receive, consider and adopt the Audited Statement of Accounts of the Chamber for the financial year ended 31st March, 2022, along with the Auditor's Report thereon and the Report of the Managing Committee.

To re-appoint M/s Walker Chandiook & Co LLP, Chartered Accountants, (Firm Reg. No. 001076N / N500013) as the Statutory Auditors of the Company

"RESOLVED THAT pursuant to the provisions of Section 139 and other applicable provisions of the Companies Act, 2013 and the rules made thereunder, (including any statutory modification or re-enactment thereof for the time being in force), M/s. Walker Chandiook & Co LLP, Chartered Accountants (ICAI Firm Regn No 001076N / N500013), be and is hereby re-appointed as the Statutory Auditors of the Chamber for a further period of 5 (five) consecutive years, who shall hold office from the conclusion of this 117th Annual General Meeting till the conclusion of the 122nd Annual General Meeting (to be held in calendar year 2027), on such remuneration as may be mutually agreed upon between the Managing Committee of the Chamber and the Auditors from time to time.

RESOLVED FURTHER THAT the Managing Committee be and is hereby authorised to do all acts, deeds and things and take all such steps as may be considered necessary, proper or expedient to give effect to this resolution."

Date: 14th September 2022

By order of the Managing Committee

Place: New Delhi

For PHD Chamber of Commerce and Industry

(Saurabh Sanyal)
Secretary General

Add: PHD House
4/2, Siri Institutional Area
August Kranti Marg
New Delhi - 110016



"Voice of Industry & Trade"



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NOTES:

1. The Ministry of Corporate Affairs ("MCA") vide its general circular nos. 14/2020 dated 8 April 2020, 17/2020 dated 13 April 2020, 20/2020 dated 5 May 2020, 02/2021 dated 13 January 2021, 19/2021 dated 8 December 2021, 21/2021 dated 14 December 2021 and 2/2022 dated 5 May 2022 (collectively referred as "MCA circulars") permitted the holding of the Annual General Meeting through video conferencing ("VC") / any other audio visual mode ("OVAM"), without the physical presence of the members at a common venue.
2. In Compliance with the provision of Companies act, 2013 read with above said MCA Circulars, the AGM of the chamber is being held through VC/ OVAM. The deemed venue for the 117th AGM shall be the registered office of the Company.
3. The Company has appointed Central Depository Services Ltd. (CDSL), to provide the facility of voting through remote e-voting or through e-voting at the AGM. The procedure for participating in the meeting through VC /OAVM is explained in these notes.
4. Since this AGM is being held through VC, physical attendance of Members has been dispensed with. Accordingly, the facility for appointment of proxies by the Members will not be available for this AGM and hence the proxy form and attendance slips are not annexed to this notice.
5. In the view of relaxation given by MCA Circulars Annual Report along with Notice of the AGM is being sent through email to all members at their registered email id with the company and no physical copy of the same would be dispatched. Those Members, who have not yet registered their email addresses and consequently, have not received the Notice and the Annual Report, are requested to get their email addresses and mobile numbers registered with the Chamber, by sending mail to Mr. Saurabh Sanyal, Secretary General, PHDCCI at sg@phdcci.in; Ms Shivani Gupta, Joint Secretary, PHDCCI at shivani.gupta@phdcci.in and managingcommittee@phdcci.in.
6. Members attending the AGM through virtually /OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Act.
7. Pursuant to the provisions of Sections 112 and 113 of the Act, representatives of the Corporate Members may be appointed for the purpose of voting through remote e-voting or for participation and voting at the AGM through e-voting facility.
8. Body corporates are entitled to appoint authorized representative(s) for the purpose of voting through remote e-voting or for participation and voting at the AGM through e-voting facility. In this regard, the body corporates are required to send a latest certified copy of the Board Resolution/ Authorization Letter/ Power of Attorney authorising their representative(s) to attend the meeting and vote on their behalf through e-voting. The said resolution/ letter/ power of attorney shall be sent by the body corporate through its registered e-mail id to the Scrutinizer at sankara@cacsindia.com with a copy marked to helpdesk.evoting@cdslindia.com.
9. Since, the AGM will be held through VC/ OAVM, the route map of the venue of the Meeting is not annexed hereto.
10. The Notice of the AGM for the financial year 2021-22 will be available on the website of the Chamber at www.phdcci.in and on the website of CDSL at www.evoting.cdsl.in in compliance with the MCA Circulars.
11. The Register of Directors and Key Managerial Personnel maintained u/s 170 of the Companies Act, 2013 along with documents referred in the Notice will be available for inspection by the Members during business hours on all the working days and also the AGM through electronic mode.
12. The facility for joining the AGM shall open 15 minutes before the time scheduled for AGM and will continue till the expiry of 15 minutes after conclusion of the AGM. Facility of joining the AGM through VC / OAVM shall be available for atleast 1000 members on first come first served basis. However, the participation of Members of Managing Committee, Chairperson of Finance Committee, and Auditors are not restricted on first come first serve basis

