



Seminar on

**Sexual Harassment of Women at Workplace  
And**

**Bringing Industry Closer to Talent Opportunities – NCS Portal**

Friday, 16 November 2018 from 9.30 am at Lemon Tree Premier Hotel, Leisure Valley 1, Gurgaon

We are pleased to inform you that PHD Chamber jointly with Gurgaon Chamber of Commerce (GCCCI) is organizing a Seminar on **“Sexual Harassment of Women at Workplace and Bringing Industry Closer to Talent Opportunities – NCS Portal”** on Friday, 16 November 2018 from 9.30 am at Lemon Tree Premier, Leisure Valley 1, Gurgaon

**Sexual Harassment at workplace and bridging gap between industrial demand and skilled workforce supply is issues that is need to be focussed. It is compulsory to have training of Committee members on Sexual Harassment every year.** The seminar will focus on viz i) How to deal with cases / complaints of sexual harassment; ii) How to draft organization policy on prevention, prohibition & redressal of sexual harassment; iii) How to form Internal Complaints Committee-mandatory in law of 2013; iv) How to organize orientation program for Internal Complaints Committee Members; v) Enquiry procedure for sexual harassment complaints; vi) What constitutes sexual harassment at workplace - meaning as per 2013 law. **Certificate will be given to the participants.**

**National Career Service (NCS) Portal** is an initiative by the **Directorate General of Employment, Ministry of Labour and Employment (MoLE) Government of India** where all information relating to right candidate and employer are available. It brings together job seekers and employers and aims to provide the employers with suitable candidates. **It is a common platform that brings together** stakeholders like Job Seekers, Employers, Counsellors, Local Service Providers, Trainers and Placement Organizations to facilitate convergence of information and create synergies through these associations.

National Career Service (NCS) is a one-stop solution that provides a wide array of employment and career related services to employers, and which can be used free by employers.

We will discuss more about how to take more benefit from this Government initiative in more economic and efficient way. Senior Officials from Ministry of Labour will address the Seminar.

**The eminent speakers are Ms Priya Khanna, A leading Advocate, Deputy Labour Commissioner , Government of Haryana, Deputy Director General, and Joint Director, Ministry of Labour Government of India.**

**The participation fee is Rs. 1800/- (Rupees one thousand eight hundred Only) per participant, payable to “PHD Chamber of Commerce and Industry at New Delhi”.**

The program has been vigilantly crafted for **HR & Legal Heads, Recruiters, Recruitment agencies Leaders, Managers and Executives, Accounts Executives, Advocates, Legal Executives, individual employees etc.** responsible for building conducive workplace for employees across levels and the ways & means of dealing with such situations. The Session would also be a great learning experience for **faculty members** so as to enable them to understand the practical implications of the above Acts. Programme will specifically deal with compliance by organizations at their end.

Members are requested to attend or depute senior officials from your organization for participating in the seminar by sending the enclosed Delegate Registration Form duly filled in to the Chamber, at the earliest to ensure booking.

(R K JOSHI)  
Head – Industrial Relations

-----Response Form-----

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<b>Ms Ladali Khatun</b> Executive Officer PHD Chamber of Commerce & Industry PHD House, 4/2, Siri Institutional Area August Kranti Marg New Delhi – 110016	E-mail : <a href="mailto:ladali.khatun@phdcci.in">ladali.khatun@phdcci.in</a> Tel: 26863801-04, 49545400 (202, 175) Fax: 26863135, 26855450 Mobile: 7838165543 (Ladali khatun) 9811824616 (Mr R K Joshi)
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I / we shall participate in the above mentioned Seminar

**Name(s) & Designation(s)**

1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_  
4. \_\_\_\_\_  
5. \_\_\_\_\_

Organization: \_\_\_\_\_

Address \_\_\_\_\_

GST NO. \_\_\_\_\_

Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

DD / Cheque No. \_\_\_\_\_ dated \_\_\_\_\_ for Rs. \_\_\_\_\_ @ Rs \_\_\_\_\_ including  
**GST @ 18% per participant** in favour of **‘PHD Chamber of Commerce and Industry’**  
towards participation fee is enclosed.

(SIGNATURE)