



**Tribal Cooperative Marketing Development Federation of India Ltd.(TRIFED)
(Ministry of Tribal affairs, Govt. of India)**

NCUI Building, 2nd Floor, 3, Siri Institutional Area,
August Kranti Marg, New Delhi-110016. Tel.-011-26968247, 26569064

Email- mdtrifed@rediffmail.com, trifed.mfpdivision@gmail.com

Website: www.trifed.in

PROCEDURE AND BROAD TERMS AND CONDITIONS FOR INVITING SEALED OFFERS FOR SUPPLY OF FACE MASKS, SOAPS, GLOVES AND PPE KITS FOR TRIBAL BENEFICIARIES LOCATED ACROSS THE COUNTRY

The current situation due to Covid-19 has dealt a serious blow to the livelihoods of the poor and marginalized communities including the tribal artisans and gatherers, being the most vulnerable people in the country. This is the peak season for harvesting and gathering of forest produces in many regions which will lead to engagement of tribal gatherers into business and endanger their safety. It is therefore, important to address the issues arising out of the long period of lock-down with a set of immediate short term and long term initiatives, which include taking precautionary measures to protect the tribal-gatherers from this disease.

1. General terms:

1.1 As mentioned in the corrigendum, the last date of submission of bids is extended upto 5.6.2020 (3PM) and date of opening of technical bids is fixed on 5.6.2020 (4PM).

1.2 Manufacturer having own manufacturing license or Direct Importer holding Import Export license(IEC) or Authorized Distributor /Dealer with authorization from original manufacturer only can apply in the tender for supply of required items.

1.3 Parties eligible for participation:

- A minimum of Rs. 5 Crore turnover during the each of last three years ;
- 3 years relevant experience in supply of such items.

2. Scope of Work:

In order to ensure that Tribal beneficiary undertakes his/her operations in the safe manner, apart from the ongoing social distancing campaign, TRIFED on behalf of the Ministry of Tribal Affairs, Govt of India indents to provide the Face Masks, Soaps, Gloves and PPE to the Tribal beneficiaries as per the details given below:

2.1 Quantity Requirement:

The quantity requirement for different items are given below:

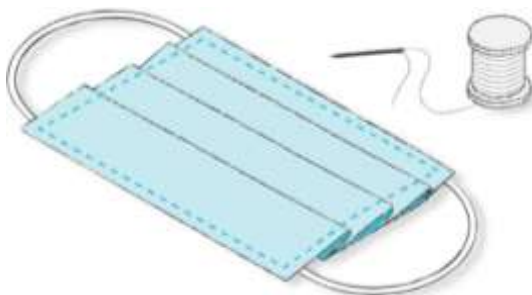
SI No	Item name	Total requirement (Pieces/Nos)
1	Face Masks (Non-Medical)	10 Lakhs
2	Soaps	10 Lakhs
3	Gloves	10Lakhs
4	PPE Kits	20,000



2.2 Quality and material Specification:

2.2.1 Washable Cotton Masks:

- Coverage is important therefore **the mask should reach above the bridge of the nose and the chin.**
- It should be snug comfortably against the side of the face so **an elastic ear loop should be attached.**
- The mask should **be easily sterilized or washed by hand and soap without any kind of damage.**
- It should allow **breathing without restriction.**
- The mask should have **minimum of 2 layers and an internal pocket for adding additional layers** of disposable filtration material.



The Face Mask should cover from the bridge of nose to chin with an elastic ear loop

- **The mask must be made of pure cotton cloth with a thread count of at least 180.**

Material	Color	Specification	Packing
Washable Cotton Fabric	Blue	<ul style="list-style-type: none"> • Width 175 mm • Length 95 mm • minimum 2 layers with an internal pocket for adding extra layer 	100 Nos. in a Box / 10 Boxes in a Carton
	White	<ul style="list-style-type: none"> • Ear loops 	
	Green	<ul style="list-style-type: none"> • Uniform width band on all four side 	

The shape of the mask should be more or less like shown in the figures above covering both nose and mouth.

2.2.2 Soaps:

General Description:

Soap, toilet, bar, wrapped, minimum 100 g

Technical Specifications:

Hand soap for personal hygiene, Suitable for both baby and adult, Non-perfumed, for normal skin, Not less than 100 g (100-110g), Long durability. Individually wrapped bar. The soap bar shall not be marked with any brand name or manufacturer's logo. (Information is to be placed on the wrapping)

Composition:

TFM (total fatty matter) content: Minimum 70 %.

Glycerin approx. 1 %

Others: approx. 29%

pH Value (conc. 1% at 40°C) : 9-11.

Does not contain fat from pig

Packaging and labeling:

One (1) bar of toilet soap, individually wrapped. Fifty (50) bars of toilet soap in a pack (carton box or sturdy plastic film envelope).

2.2.3 Gloves:

- Nitrile gloves
- Non-sterile
- Powder-free
- Outer gloves preferably reach mid-forearm (minimum 280mm total length)
- Different sizes (6.5 & 7)

2.2.4 Personal Protective Equipment (PPE):

Personal Protective Equipment (PPEs) are protective gears designed to safeguard the health of workers by minimizing the exposure to a biological agent. Components of PPE are goggles,

face-shield, mask, gloves, coverall/gowns (with or without aprons), head cover and shoe cover.

Face shield

- Made of clear plastic and provides good visibility to both the wearer and the patient
- Adjustable band to attach firmly around the head and fits snugly against the forehead
- Fog resistant (preferable)
- Completely covers the sides and length of the face
- May be re-usable (made of material which can be cleaned and disinfected) or disposable
- Quality compliant with the below standards, or equivalent:
 - a. EU standard directive 86/686/EEC, EN 166/2002
 - b. ANSI/SEA Z87.1-2010

Goggles

- With transparent glasses, zero power, well fitting, covered from all sides with elastic band/or adjustable holder.
- Good seal with the skin of the face
- Flexible frame to easily fit all face contours without too much pressure
- Covers the eyes and the surrounding areas and accommodates for prescription glasses
- Fog and scratch resistant
- Adjustable band to secure firmly so as not to become loose during clinical activity
- Indirect venting to reduce fogging
- May be re-usable (provided appropriate arrangements for decontamination are in place) or disposable

Mask

Three layered masks of non-woven material with nose piece, having filter efficiency of 99% for 3 micron particle size.

- a. ISI specifications or equivalent

Gloves

- Nitrile gloves
- Non-sterile
- Powder-free
- Outer gloves preferably reach mid-forearm (minimum 280mm total length)
- Different sizes (6.5 & 7)

Quality compliant with the below standards, or equivalent:

- a. EU standard directive 93/42/EEC Class I, EN 455
- b. EU standard directive 89/686/EEC Category III, EN 374
- c. ANSI/SEA 105-2011
- d. ASTM D6319-10

CoverallGowns

Biological fluids are capable of transmitting diseases and protective clothing materials provide protection against microorganisms in blood and body fluids. The coverall gown should provide 360 degree protection covering back, lower legs, head and feet as well. The fabric or seams and barrier layer on the fabric of the coverall gown should be durable enough to withstand typical stresses applied during wear or use. The garment should be fluid resistant and durable (abrasion resistance, tensile strength, seam strength), comfortable (breathability, air permeability), flammability, electrostatic properties. The sleeves of the gown should be long and also should have hood to cover the head. The seam sealing process should be of international standard so as to ensure that there is no leakage or penetration of virus or bacteria.

Quality compliant with the below standards, or equivalent:

- a. EU standard directive 93/42/EEC Class I, EN455
- b. EU standard directive 89/686/EEC Category III, EN 374
- c. ANSI/SEA 105-2011
- d. ASTM D6319-10

Shoe covers

Shoe covers should be made up of impermeable fabric to be used over shoes to facilitate personal protection and decontamination.

Head covers

The head cover should be big enough to fit hair and hair extensions

2.3 Delivery of the items and Timelines: The selected party has to supply or deliver the above stocks to the our 15 TRIFED Regional Offices (Annexure-I) located across the country within a period of 60 days of acceptance of this order. TRIFED will separately give a delivery schedule region-wise, which the selected party/(ies) will deliver in 2 slots of equal quantities (i.e., first slot within first 30 days and 2nd slot within next 30 days). However, the party/(ies) will be at liberty to deliver the entire quantity at a time in the first slot.

3. Submission of bids: The bidders will submit bids in two cover system, which means a procedure in which the tenderers are required to simultaneously submit two separate sealed covers/envelopes (both in one sealed big cover/envelope), as per details given below:

(a) The first envelope super scribed 'Technical bid' will contain:

- Duly filled in and signed "General information" document.
- Duly signed copy of broad terms and conditions, in Technical Specifications given at point no.1.2 above, as token of acceptance.
- A certificate to the effect that the firm is neither blacklisted by any Govt. Department nor any criminal case is registered against the firm or its owner or partners anywhere in India.
- All related documents as asked in the General information and in support of prescribed technical specification.
- The tenderer is also required to submit **one sample** of each item.
- EMD in favor of TRIFED in the form of Demand Draft payable at Delhi.

(b) The second envelope shall contain Financial bid super-scribed 'Financial bid'.

Both the above bids complete in all respects shall be addressed & submitted to DGM(MFP), TRIFED, Head Office, NCUI Building, 2nd Floor, 3, Siri Institutional Area, August Kranti Marg, New Delhi-110016.

4. Mode of selection:

The tender and evaluation committee of TRIFED will open the technical bids of the parties/agencies and conduct evaluation and scrutiny of the applications, based on the documents and sample of items they wish to supply. The committee shall shortlist party/(ies) based on the technical specifications given.

Thereafter, financial bids of the short listed parties will be opened by the tender committee of TRIFED. Based on the lowest quotation, the party shall be selected for supply of items. The selected party shall have to enter into a contract with TRIFED at the time of award of work which shall contain specific terms and conditions governing the contract. The tender committee of TRIFED reserves the right to relax any terms and condition in the Govt. interest.

5. The interested parties can apply for supply of one item or two or three or all the four items, depending upon their area of specialization and quote accordingly in the tender documents. This condition has been relaxed keeping in view the quarries received as all the parties cannot supply all the four items (i.e., Masks, Soaps, Gloves and PPE Kits). In case, any party quotes for all the four items, the rate quoted for individual item/(s) shall be considered for comparison with rates given by other parties. However, the party/(ies) have to quote rate for the entire quantity given as per our requirement.

6. **Earnest Money Deposit (EMD):** The party/(ies) shall deposit EMD as per the following:

- i. For Masks: 2.5% of the offered value or Rs.5 Lakh, wherever is more.
- ii. For Soaps: 2.5% of the offered value or Rs.5 Lakh, wherever is more.
- iii. For Gloves: 2.5% of the offered value or Rs.6.25 Lakh, wherever is more.
- iv. For PPE Kits: 2.5% of the offered value or Rs.5 Lakh, wherever is more.

For example: In case, the party quotes for Masks, EMD will be applicable as per SI No. (i) above. In case, the party quotes for both Masks and Soaps, the EMD will be applicable by addition of (i) and (ii) above.

However, in case, party/(ies) quote for supply all the four items, an EMD of Rs.20 Lakhs shall be applicable.

EMD to be made in favor of TRIFED drawn on any scheduled bank payable at Delhi. The EMD will be forfeited in case of non performance by the party at any stage of the tender process & this particular aspect shall be guided by the provisions mentioned in CPWD Manual 2007. EMD is to be deposited with the technical bids. The technical bids of the parties not submitting the EMD shall not be entertained & straightway rejected.

7. **Security Deposit:** The selected agency will be required to deposit interest free Security Deposit equivalent to 5% of the contract value to TRIFED by way of Demand Draft. The EMD deposited by the party shall be retained by TRIFED and converted into SD on

acceptance of this offer. The selected party shall deposit the additional amount for making SD equivalent to 5% of the contract value. The total SD amount shall be retained by TRIFED till all obligations under this contract are fulfilled by the party.

8. Forfeiture of SD: The SD shall be retained by TRIFED till all obligations under this contract are fulfilled by the party & the same shall be returned only after expiry of contract by TRIFED. However, the entire SD shall be forfeited in case of non performance or non-completion of work as per the terms and condition of this contract.
9. The Contract will be for a period of 6 months commencing from the date of award of the contract.
10. The receipt of stocks should be as per quality specifications prescribed by TRIFED. In case, the items supplied are found to be sub-standard at the time of delivery or any point of time after the delivery of items at the designated places, the party shall replace the items without any reason or excuse, for which all related cost of replacement of stocks shall be borne by the party.
11. In case, it is observed that the party is either not adhering to the delivery schedule or items supplied are sub-standard and the party is also not replacing the same within a period of 30 days of lodge of complaint, TRIFED will have right to cancel the order and forfeit the Security Deposit.
12. Termination of contract: In case, TRIFED finds that the party is not fulfilling the terms and condition of this work order or is not delivering stocks to the satisfaction of TRIFED, TRIFED shall be at liberty to terminate this work order and award this work to some other party for supply of stocks at the party's risk and cost. In such case, the party shall be liable for penalty, damages, expenditure etc. that TRIFED may incur for the same work.
13. The payment shall be released by TRIFED within 15 days of delivery of stocks and submission of bills by the party, after receipt of acknowledgement from TRIFED Regional Offices for having received the stocks.
14. Any party/bidder who has submitted his bid in response to the original tender notice shall have the liberty to modify or resubmit it, as the case may be, or withdraw such bid in case the modification to bidding document materially affect the essential terms of the procurement.
15. All disputes or differences, whatsoever arising between the parties within or relating to construction/meaning/operation/effect and/or dispute with regard to this contract or breach of contract thereof shall be referred to the Sole Arbitrator of the nominee of the Managing Director of TRIFED not being employee of TRIFED and the award made in pursuance thereof shall be binding on both the parties. The party agrees and undertake that it shall not challenge the award made in pursuance of the aforesaid arbitration clause on the ground that arbitrator was the nominee of Managing Director of TRIFED as per clause of the contract.
16. This contract shall be subject to Delhi jurisdiction and court of competent jurisdiction at – Delhi and shall have exclusive jurisdiction in regard to the matter under the Indian Arbitration and Conciliation Act, 1996. The parties agree and confer jurisdiction to Delhi

Courts in the event of any disputes and that no other court shall have jurisdiction to any matter under this contract.

17. Neither party will be liable in respect of failure to fulfill its obligations, if the said failure is entirely due to Acts of God, Governmental restriction or instruction, Natural calamities or catastrophe, epidemics or disturbances in the country. The party affected by an event of force majeure will immediately notify the other party of such an event and will also notify the unaffected party on cessation of disability resulting from such Force Majeure Act.

We accept the terms and conditions.

Name of the Firm (with Seal) :
Signature of Authorised signatory :
Name of the Authorised Signatory :
Address:
Phone No.:
Email :

GENERAL INFORMATION ABOUT THE TENDERER

Sl. No.	Details	
1.	Turnover for last 3 years (Rs. in Lakhs) Please enclose relevant ITRs / Assessment Orders/ Balance Sheet (Audited)	
A	2017-18	
B	2018-19	
C	2019-20	
2.	Documents to be enclosed (enclosed copies of each)	
A	GST Number	
B	PAN Number	
C	TIN Number	
D	IEC (for Importers)	
3.	Past related work experience for supply of such items (please enclose documentary evidence)	
a.	No of years of experience.	
b.	No. of Government clients associated during last 3 years	
4.	Details of manpower available (please provide details managerial and other staff, including technical persons)	
a.	On own rolls	
b.	Others	
5.	Infrastructure available:	
a.	Offices in Delhi or other States	
b.	Godown/Warehouses (if any)	
6.	Details of Earnest Money Deposit (EMD): Rs..... Lakhs (DD No..... dateddrawn on (Name of Bank) _____, Branch _____ payable to TRIFED.	

Name of the party/Firm (with Seal) :

Signature of Authorised Signatory :

Name of the Authorised Signatory :

Address:

Phone No.:

Fax No.

Date:

FINANCIAL BID

(To be submitted in a sealed cover separately)

Sl No	Item name	Rate (Rs/pc)	Total Amount Quoted	
			Qty Requirement	Amount (Rs.)
1	Face Masks		10 Lakhs pieces	
2	Soaps		10 Lakhs pieces	
3	Gloves		10 Lakhs pieces	
4	PPE Kits	(Rs/Per Kit)	20,000 pcs	
	TOTAL			

(The amount to be quoted should be inclusive of all taxes with delivery at our 15 TRIFED Regional Offices located across the country as per details given in Annexure-I)

PS: The party can quote for either one item or two or three or all the four items as per their area of specialization.

Name of the Firm (with Seal) :

Signature of Authorised signatory :

Name of the Authorised Signatory :

Address:

Phone No.:

Email:

Date:

Annexure 1:

Sl No.	RO Name	Address
1	Ahmedabad, Gujarat	2 nd Floor, BSNL Naranpuara Telephone Exchange, Nr. Mangalmurti Apartment, Shastrinagar, Naranpura, Ahmedabad - 380063 (Gujarat) Phone: 079 27560127, 128
2	Bangalore, Karnataka	GTR Arcade, 2nd Floor Near Bus Stand Bommanhalli, Bangalore-68
3	Bhopal, Madhya Pradesh	35, Shyamla Hills, Ground Floor, Rajiv Gandhi Bhawan-2, Bhopal Madhya Pradesh
4	Bhubaneswar, Odisha	NDMC Premises, Ground Floor Alok Bharti Complex Shahid Nagar,Bhubaneshwar, Orissa-751007
5	Chandigarh, Haryana	SCO-96, G.Floor, Sector-5, Panchkula-134109 (Haryana)
6	Chennai, Tamil Nadu	Shop No. 24,25 & 26,Cooptex Exhibition Ground No. 350, Pantheon Road, Egmore, Chennai,Tamil Nadu-600028
7	Dehradun, Uttarakhand	Ground Floor, Silk Park, Prem Nagar, Dehradun - 248 007
8	Delhi	Beej Bhawan,Pusa Complex Adjacent-State Bank of India, New Delhi-12
9	Guwahati, Assam	House No.294, Kachari Basti Opp.Shiv Mandir Dispur College Road,Guwahati
10	Hyderabad, Telangana	5th Floor, Chenetha Bhawan,Ampally, Hyderabad 500001 Telangana
11	Jagdalpur, Chhattisgarh	2nd. Floor, Hall No. 4, Housing Board Complex, Aghanpur, Jagdalpur, District-Bastar (Chhattisgarh), Pin-494001, Phone No. 07782-229429, 229357
12	Jaipur, Rajasthan	Room No.406, 4th Floor, Nehru Sahakar, Bhawan Bhawani Singh Road Jaipur,Rajasthan
13	Kolkata, West Bengal	B-165, Survey Park, Santoshpur, Kolkata-700075
14	Mumbai, Maharashtra	Plot No.3, Sector-17, Opposite Khanda Colony, Pune Highway, Near Panvel West Navi Mumbai-410206 Maharashtra
15	Ranchi, Jharkhand	TRIFED Regional Office Plot No. A/454, Road No. 5, Ashok Nagar, Ranchi-834002, Jharkhand